

MINUTES OF THE CITY COUNCIL / SUCCESSOR AGENCY / HOUSING AUTHORITY  
OF THE CITY OF STANTON  
JOINT REGULAR MEETING JULY 23, 2019

**1. CALL TO ORDER / CLOSED SESSION**

The City Council meeting was called to order at 6:02 p.m. by Mayor Shawver.

**2. ROLL CALL**

Present: Council Member Taylor, Council Member Van, Council Member Warren,  
Mayor Pro Tem Ramirez, and Mayor Shawver.

Absent: None.

Excused: None.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** None.

**4. CLOSED SESSION**

The members of the Stanton City Council of the City of Stanton proceeded to closed session at 6:03 p.m. for discussion regarding:

**4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**Existing litigation pursuant to Government Code section 54956.9(d)(1)**  
**Number of cases: 1**

Heaven's Gate Funeral Home, Inc. v. City of Stanton, Superior Court of the State of California County of Orange, Case Number: 30-2019-01054997-CU-WM-CJC

**4B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
**Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)**  
**(2)**

Number of Potential Cases: 1

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

The meetings were called to order at 6:37 p.m. by Chairman Shawver.

The City Attorney reported that the Stanton City Council met in closed session from 6:00 to 6:30 p.m.

The City Attorney reported that there was no reportable action.

**6. ROLL CALL**

Present: Agency/Authority Member Taylor, Agency/Authority Member Van, Agency/Authority Member Warren, Vice Chairman Ramirez, and Chairman Shawver.

Absent: None.

Excused: None.

**7. PLEDGE OF ALLEGIANCE**

Led by Mr. David Volz.

**8. SPECIAL PRESENTATIONS AND AWARDS** None.

**9. CONSENT CALENDAR**

Motion/Second: Ramirez/Warren  
Motion unanimously carried by the following vote:

AYES: 5 (Ramirez, Shawver, Taylor, Van, and Warren)

NOES: None

ABSTAIN: None

ABSENT: None

The City Council/Agency Board/Authority Board approved the following Consent Calendar items:

**CONSENT CALENDAR**

**9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

The City Council/Agency Board/Authority Board waived reading of Ordinances and Resolutions.

**9B. APPROVAL OF WARRANTS**

The City Council approved demand warrants dated July 3, 2019 and July 11, 2019, in the amount of \$459,913.33.

**9C. APPROVAL OF MINUTES**

The City Council/Agency/Authority Board approved Minutes of Regular Joint Meeting – June 25, 2019.

**9D. JUNE 2019 INVESTMENT REPORT**

The Investment Report as of June 30, 2019 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The City Council finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2019.

**9E. JUNE 2019 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of June 30, 2019 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

1. The Successor Agency finds that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Received and filed the Investment Report for the month of June 2019.

**9F. APPROVAL OF SELECTION OF TELECOMMUNICATIONS VENDOR**

Staff conducted research and obtained nine quotes and is recommending that City Council approve moving forward with CommandLink as the City's telecommunications provider.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under section 15061(b)(4) – the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Authorized the Assistant City Manager to execute the attached CommandLink sales order form and any additional documents necessary to move telecommunications services to CommandLink.

**9G. REVIEW OF INSURANCE COVERAGE OPTIONS**

The City of Stanton has been a member of Public Entity Risk Management Authority (PERMA), an insurance Joint Powers Authority (JPA), since February 1, 1987. The City is requesting authorization to engage Bickmore, a professional risk advisor, to identify and evaluate available pool and commercial alternatives for various liability insurance coverage programs.

1. The City Council declared that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approved Budget Adjustment 2020-01 appropriating funds for the review of insurance coverage options from fund balance in the Workers Compensation and Liability Risk Management Internal Service funds; and
3. Authorized the City Manager to sign a \$25,000 professional services agreement with Bickmore for the review of insurance coverage options.

**9H. RESOLUTION AUTHORIZING THE APPLICATION FOR GRANT FUNDS FOR THE STANTON FAMILY RESOURCE CENTER UNDER THE COUNTY OF ORANGE FAMILIES AND COMMUNITIES TOGETHER (FaCT) PROGRAM**

Resolution No. 2019-33 will authorize the City to file an application for grant funds for the Stanton Family Resource Center under the County of Orange Families and Communities Together Program (FaCT) to provide human and social services from the County of Orange Social Services Agency.

1. The City Council declared that the project is exempt from the California Environmental Quality Act ("CEQA") under section 15061(b)(4) – the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Approved Resolution No. 2019-33 authorizing the application for FaCT grant funding, entitled:

**"APPROVING THE APPLICATION FOR GRANT FUNDS FOR FAMILY RESOURCE CENTER UNDER THE COUNTY OF ORANGE FAMILIES AND COMMUNITY TOGETHER (FaCT) PROGRAM".**

**END OF CONSENT CALENDAR**

**10. PUBLIC HEARINGS**

**10A. CALLING FOR AND CONDUCTING A CONSOLIDATED SPECIAL MUNICIPAL ELECTION ON NOVEMBER 5, 2019 FOR APPROVING CITY-PROPOSED BALLOT MEASURES; SETTING PRIORITIES FOR THE FILING OF WRITTEN ARGUMENTS; AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS FOR EACH BALLOT MEASURE**

The Cannabis Ad Hoc Committee has proposed two City-sponsored ballot measures for a November 5, 2019 Special Election for the Council's consideration: 1) a new Cannabis Business Tax and 2) an increase and modernization to the Transient Occupancy Tax. As an administrative matter, and to ensure that information is presented to the City's voters in a manner consistent with applicable State law, staff also recommends the adoption of procedures setting priorities for the submission of arguments and rebuttal arguments to be printed in the sample ballot, and directing the preparation by the City Attorney of impartial analyses.

Staff report by Mr. Jarad L. Hildenbrand, City Manager.

The public hearing was opened.

No one appearing to speak, the public hearing was closed.

Motion/Second: Van/Taylor

ROLL CALL VOTE:	Council Member Taylor	AYE
	Council Member Van	AYE
	Council Member Warren	AYE
	Mayor Pro Tem Ramirez	AYE
	Mayor Shawver	AYE

Motion unanimously carried:

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378( b)( 4) — The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Approved Resolution No. 2019-30, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA CALLING FOR THE PLACEMENT OF A GENERAL TAX MEASURE ON THE NOVEMBER 5, 2019 SPECIAL MUNICIPAL ELECTION BALLOT FOR THE SUBMISSION TO THE QUALIFIED VOTERS OF A PROPOSED ORDINANCE ADDING CHAPTER 5.74 TO TITLE 5 OF THE STANTON MUNICIPAL CODE, ESTABLISHING A TAX ON CANNABIS BUSINESSES OPERATING WITHIN THE CITY OF STANTON; MAKING FINDINGS OF FISCAL EMERGENCY PURSUANT TO**

**CALIFORNIA PROPOSITION 218; REQUESTING FULL ELECTION SERVICES FROM THE COUNTY OF ORANGE TO CONDUCT SAID SPECIAL ELECTION; AND SETTING RULES AND DEADLINES FOR ARGUMENTS AND REBUTTALS FOR AND AGAINST THE ORDINANCE”;**  
and

3. Approved Resolution No. 2019-31, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA CALLING FOR THE PLACEMENT OF A GENERAL TAX MEASURE ON THE NOVEMBER 5, 2019 SPECIAL MUNICIPAL ELECTION BALLOT FOR THE SUBMISSION TO THE QUALIFIED VOTERS OF A PROPOSED ORDINANCE AMENDING THE CITY’S TRANSIENT OCCUPANCY (HOTEL) TAX BY INCREASING THE RATE FROM 8% TO 12% AND ADDRESSING ONLINE TRAVEL COMPANY AND OTHER THIRD PARTY BOOKINGS; MAKING FINDINGS OF FISCAL EMERGENCY PURSUANT TO CALIFORNIA PROPOSITION 218; REQUESTING FULL ELECTION SERVICES FROM THE COUNTY OF ORANGE TO CONDUCT SAID SPECIAL ELECTION; AND SETTING RULES AND DEADLINES FOR ARGUMENTS AND REBUTTALS FOR AND AGAINST THE ORDINANCE”;** and

4. Approved Budget Adjustment No. 2020-02 to appropriate \$133,500 to account 101-1400-608140 (City Clerk: Elections) in the General Fund from fund balance for the special election.

**11. UNFINISHED BUSINESS**           None.

**12. NEW BUSINESS**

**12A. CONSIDERATION OF BALLOT ARGUMENTS IN SUPPORT OF MEASURES**

At the July 23 meeting, the City Council will consider calling a Special Election for two City-sponsored ballot measures. It is appropriate for the full City Council to prepare an argument supporting its position in favor of the measures. Accordingly, the Ad Hoc Committee (Mayor Pro Tem Ramirez and Council Member Van) has drafted arguments for full City Council’s consideration.

Staff report by Mr. Jarad L. Hildenbrand, City Manager.

Mayor Shawver expressed his gratitude to the Ad Hoc Committee which worked to draft the regulatory and land use ordinance and prepared arguments supporting the City Council’s position in favor of the measures for consideration by the City Council.

Mayor Shawver requested to create a new subcommittee to review and revise the drafted arguments supporting the City Council’s position in favor of the measures for consideration by the City Council.

Mayor Shawver and Council Member Warren were nominated to serve on the newly formed subcommittee.

Motion/Second: Taylor/Ramirez  
Motion unanimously carried by the following vote:

AYES: 5 (Ramirez, Shawver, Taylor, Van, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378( b)( 4) — The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Mayor Shawver and Council Member Warren were appointed to serve on the newly formed subcommittee to draft language for the ballot arguments in favor of the proposed measures.

**12B. RESOLUTION AUTHORIZING STAFF TO APPLY FOR THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM**

To approve and submit an application for grant funding for the Norm Ross Sports Complex Renovation Project.

Staff report by Ms. Zenia Bobadilla, Community Services Manager.

Presentation of design and amenities by Mr. David Volz, David Volz Design.

The City Council questioned staff regarding parking, shared use, outdoor education areas, working relationship with the school district, homerun fencing, grant type, cost, public/private partnerships, shuffleboard, pickle ball, volleyball court, community garden (grant to cover the cost of planters, hose bibs, and available use of restrooms), security, lighting, skate park design including a shade element, timeline, ability to revise the proposed design, fencing, solar elements, and exercise equipment.

Motion/Second: Ramirez/Warren  
Motion unanimously carried by the following vote:

AYES: 5 (Ramirez, Shawver, Taylor, Van, and Warren)  
NOES: None  
ABSTAIN: None  
ABSENT: None

1. The City Council declared that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378( b)( 4) — The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and

2. Approved Resolution No. 2019-32, entitled:

**“RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS”;** and

3. Authorized the City Manager or designee to apply for subject grants.

**13. ORAL COMMUNICATIONS – PUBLIC**

- Mr. John Warren, resident, expressed his gratitude to David Volz Design for their time and efforts in the preliminary design of the Norm Ross Sports Center and for their work on Stanton’s Veteran’s Park, Harry M. Dotson Park, and Stanton Central Park.
- Introduction and presentation by the Livingstone Community Development Corporation, sharing their mission with the City Council and providing information on their current operations.

**14. WRITTEN COMMUNICATIONS** None.

**15. MAYOR/CHAIRMAN/COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

- Council Member Van reported that the Stanton Branch Library is officially open and spoke regarding the various programs that the library is currently offering such as the Discover and Go program.
- Council Member Van reported on her participation on a ride-a-long with the Orange County Fire Authority, expressed her gratitude to the Fire Fighters, and encouraged staff, council, and residents to participate on a ride-a-long of their own.
- Council Member Warren reported on the upcoming City of Stanton Day and Flag Raising Ceremony at the OC Fair, which is scheduled to be held on July 25, 2019.
- Council Member Taylor reported on the Orange County Vector Control District’s upcoming open house, which is scheduled to be held on August 15, 2019.
- Mayor Shawver reported on the Orange County Sanitation District’s 65<sup>th</sup> Anniversary Celebration, which is scheduled to be held on July 27, 2019.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE COUNCIL MEETING**

None.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

None.



**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

None.

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

None.

**17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

Lieutenant Nate L. Wilson provided the City Council with an update on their current operations.

- Fire Division Chief Shane Sherwood, Orange County Fire Authority, spoke regarding the height of wildfire season beginning in mid-summer and running through early autumn and the importance of being prepared for an earthquake.
- Ms. Zenia Bobadilla, Community Services Manager reported on the City's upcoming Concerts in the Park, Movies Under the Stars Series, and National Night Out event.
- Mr. Stephen M. Parker, Assistant City Manager reported on the City being awarded the 2018 Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
- Mayor Shawver expressed his gratitude to Mr. James J. Wren, Public Safety Services Director and his staff for their dedicated work in the field.
- Mr. James J. Wren, Public Safety Services Director reported on the current status of massage establishments within the City at the request of Council Member Taylor.

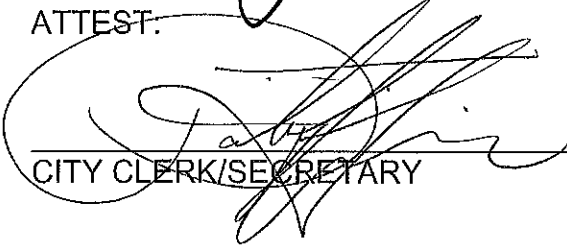
**18. ADJOURNMENT** in honor and memory of Mr. Irv Pickler.

Motion/Second: Shawver/

Motion carried at 7:35 p.m.

  
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MAYOR/CHAIRMAN

ATTEST.

  
\_\_\_\_\_  
CITY CLERK/SECRETARY